

Memorandum of understanding (MOU)

Date: xx/10/2026

This MOU is made between:

Manaaki Kaimai Mamaku Trust PO Box 3138, Greerton Mail Centre Tauranga 3112 Louise Saunders, CEO	[Organisation name] [Address] [Contact person and position] <i>Please ensure that the signature has the authority to sign the MOU on behalf of the organisation.</i>
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1. Purpose

This MOU sets out the understanding between Manaaki Kaimai Mamaku Trust (MKMT) and **[Organisation Name]** in respect of the trial of AI (artificial intelligence) trap deployment.

MKMT is deploying funding from Western Bay of Plenty District Council and the Kaimai Mamaku Joint Agency Partnership (Bay of Plenty Regional Council, Department of Conservation, Waikato Regional Council and MKMT) to purchase Critter Solutions Ltd (CSL) multi-species AI traps for the purpose of running a trial in the Kaimai Mamaku Restoration Project area. CSL has provided the traps “at cost”.

2. Scope of collaboration

The parties intend to collaborate on the following activities:

- Training for and field deployment of the CSL Multi-species AI traps
- Sharing knowledge regarding effective and safe trap use
- Sharing data and information on trap interactions
- Communications and engagement with the wider Kaimai Mamaku conservation community regarding the AI trap trial.

3. Roles and responsibilities

MKMT:

- Host wananga and encourage collaboration between groups participating in the CSL Multi-species AI trap trial, and facilitate Critters Solutions to assist participants with troubleshooting and advice.

- At the end of the trial, analyse the trial participants' collective data and shared knowledge/experiences to collate a summary report for the benefit of the Kaimai Mamaku and wider conservation communities.
- Provide progress reports to the funders and CSL.
- CSL, MKMT, and the funders are not responsible for any damage, loss or injury resulting from use of the AI traps during or following this trial, and is not responsible for any costs associated with AI trap deployment, monitoring, maintenance or use.

[Organisation name]:

- Participate in the initial training session and 'trial exit' wananga, and freely share with trial participants your experience, challenges and learning for the mutual benefit of the Kaimai Mamaku conservation community.
- Deploy and maintain the traps, data and communications systems for at least 12 months. The traps remain the property of MKMT until the conclusion of the trial and completion of the 'trial exit' wananga, when the traps will become the property of [organisation name].
- Provide access to the resulting data which will enable an analysis to be undertaken by MKMT and Critter Solutions. The purpose of this analysis will be to provide the Kaimai Mamaku conservation community with advice and recommendations about purchasing and operating these traps for their conservation projects.

For the duration of the AI trap trial, [organisation name] will:

Field operations

- Maintain a current health & safety management plan, with processes for identifying and managing risks and hazards regarding trap deployment and maintenance, including incident reporting, specific to the AI trap/s location/s.
- Maintain an existing pest animal control trap and/or bait station network that is subject to regular maintenance per best practice standards.
- Only deploy the AI trap/s within the Manaaki Kaimai Mamaku Trust restoration project area as shown on the Kaimai Mamaku Restoration Project [website](#).

Trap operation

- Agree to maintain operate the trap/s in accordance with CSL guidelines and Standard Operating Procedures, follow CSL instructions as required, and to implement recommended changes to operating instructions.

- Use best endeavours to ensure the traps remain secure and to minimise the risk of theft and/or vandalism.
- [Organisation name] specifically acknowledges that the CSL Multi-species AI trap uses high speed image collection and AI onboard to detect and classify interacting species. If the AI identifies a target pest species it will automatically trigger the trap. While the use of AI is designed to reduce the risks the trap being triggered on non-target species, no AI system can be guaranteed to be 100% accurate and traps must be used and deployed with care, particularly in areas where non-target species or safety concerns exist. The trap contains high-powered springs exerting significant crushing force on the kill bars when triggered and [Organisation Name] will ensure that all trap deployment and maintenance is undertaken by trained people, in accordance with health and safety management protocols specific to this trap, including that at no time should foreign objects or limbs be inserted into the trap.

Data

- Meet all satellite/4G connection, communications and data transfer costs associated with the traps, ensure the trap remains connected to a network continuously during the trial, and agree to return the trap/s if your organisation can no longer meet those costs.
- Approve of the trap data being accessed by all parties required to allow the AI to continuously learn, receive updates, and undertake upgrades.
- Approve of the trap data being supplied to MKMT to prepare a summary document for public circulation and to satisfy funder requirements. Raw data will remain the property of the group/team and individual trap deployment locations associated with the data will not be identified without express written permission of your organisation.

Shared knowledge

- When requested, provide a written summary of your experience, conclusions, and recommendations and/or review of MKMT's summary of the AI trap trial outcomes and learning for the benefit of the conservation community.
- When requested, provide camera or video screen shots for public communications regarding the trial.

Promotion and social media

- Be available for public promotion of the AI trap trial including but not limited to images and organisation name in social media posts and/or earned media coverage.
- Agree to seek the permission of other trial participants before you put out any public communications that includes others.

4. Confidentiality

Both parties agree to keep all proprietary and sensitive information confidential, including information created or exchanged under this MOU, and not disclose it to any third party without the other party's consent.

5. Public Recognition of Funders

[Organisation name] agrees to publicly acknowledge and recognise the contributions of Manaaki Kaimai Mamaku Trust, Western Bay of Plenty District Council, the Joint Agency Partnership (Bay of Plenty Regional Council, Waikato Regional Council, Department of Conservation and MKMT) and Critter Solutions in funding and/or facilitating the AI trap trial for the benefit of the Kaimai Mamaku and wider conservation community.

6. Duration and termination

This MOU is effective from the date signed and will remain in force until either December 2027 or an alternative trial end date nominated by MKMT and communicated to trial participants. Either party may terminate the MOU with 14 days' written notice. Termination of the MOU prior to the end of the trial will require return of the AI trap/s to MKMT.

7. Non-binding agreement

This MOU is a statement of mutual intentions and does not create any legal obligations or enforceable rights.

Signatures

In signing this MOU, you attest that you are authorised to enter into this agreement on behalf of the organisation.

Manaaki Kaimai Mamaku Trust Name: Louise Saunders Title: CEO Date: xxx/10/2026 Signature:	[Organisation Name Representative] Name: Title: Date: Signature:
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